

# CURRICULUM VITAE



## PERSONAL INFORMATION

First name / Surname

Address

Telephone(s)

Fax

E-mail

Nationality

Date of birth

**Mircea VODĂ**

BOLDEȘTI SCĂIENI, str. PLOIEȘTI – VĂLENI  
Nr. 54, jud PRAHOVA

0722380072; 0268423421 int. 122

0268423242

mirceavoda62@yahoo.co.uk

Romanian

22.02.1962

## WORK EXPERIENCE

Dates

Name and address of employer

Type of business or sector

Occupation or position held

Main activities and responsibilities

01.12.2008 – present

Air Force Academy „Henri Coandă” , Brașov

Higher education

Commandant deputy

Activity management

Dates

Name and address of employer

Type of business or sector

Occupation or position held

Main activities and responsibilities

01.11.2003 – 01.12.2008

Air Force Staff, Bucharest

Human resources management

Head of office and head of department

Organizational chart design, career management,  
personnel record keeping

Dates

Name and address of employer

Type of business or sector

Occupation or position held

Main activities and responsibilities

19.04.2000 – 01.11.2003

The military aircraft warehouse, Ploiești

Administration of spare parts, aggregates and sub-  
assemblies used in military aircraft overhaul and  
maintenance

Commandant

Activity management

Dates

Name and address of employer

Type of business or sector

Occupation or position held

Main activities and responsibilities

15.05.1995 – 19.04.2000

1st Air Force and Air Defense Corps, Ploiești

Activity planning, coordination and control

Commissioned officer 1 and head of office

Human resources management and engagement of  
superior and subordinated units

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Dates	31.07.1993 – 15.05.1995
Name and address of employer	16th Antiaircraft Defense Division, Ploiești
Type of business or sector	Activity planning, coordination and control
Occupation or position held	Commissioned officer 2
Main activities and responsibilities	Planning and control of permanent war duty
Dates	09.09.1991 – 31.07.1993
Name and address of employer	National Defense University, Bucharest
Type of business or sector	Military higher education
Occupation or position held	Officer student
Main activities and responsibilities	Fostering planning and management capabilities for military activities
Dates	20.10.1989 – 09.09.1991
Name and address of employer	Air Force Headquarters, Bucharest
Type of business or sector	Instruction planning, coordination and evaluation; Organizational chart design for Air Force units
Occupation or position held	Commissioned officer 2
Main activities and responsibilities	Drawing up of orders, instructions and regulations, as well as instruction plans; Drawing up and modification of personnel establishment structure
Dates	15.07.1987 – 20.10.1989
Name and address of employer	70th Air Force Division, Otopeni
Type of business or sector	Activity planning, coordination and control
Occupation or position held	Commissioned officer 2 and 3
Main activities and responsibilities	Human resources management and engagement of subordinated units
Dates	23.08.1984 – 15.07.1987
Name and address of employer	73th Helicopter regiment, Caransebeș
Type of business or sector	Planning, execution and record keeping of war training activities
Occupation or position held	Commissioned officer 3
Main activities and responsibilities	Planning of the main activities and keeping the record of their execution; flight planning and record keeping

# CURRICULUM VITAE



## EDUCATION AND TRAINING

Dates	19.01. – 15.07.2009
Name and type of organisation providing education and training	The National Defense University, The Defense Resources Management, Educational and Acquisition College, Bucharest
Principal subjects/occupational skills covered	Department of teacher training
Title of qualification awarded	Certificate of achievement
Level in national or international classification	Postgraduate, professional development
Dates	09.01 – 07.04.2006
Name and type of organisation providing education and training	The National Defense University, The Defense Resources Management, Educational and Acquisition College, Bucharest
Principal subjects/occupational skills covered	Human resources management
Title of qualification awarded	Certificate of achievement
Level in national or international classification	Postgraduate, career course
Dates	31.03 – 01.08.2003
Name and type of organisation providing education and training	Secondary Foreign Language Learning Center, Ploiești
Principal subjects/occupational skills covered	English Language
Title of qualification awarded	Certificate of achievement
Level in national or international classification	Professional development
Dates	01.10.1999 – 07.04.2000
Name and type of organisation providing education and training	The National Defense University, Command and Staff College
Principal subjects/occupational skills covered	Analysis of Staff activity
Title of qualification awarded	Certificate of achievement
Level in national or international classification	Postgraduate, professional development
Dates	09.09.1991 – 31.07.1993
Name and type of organisation providing education and training	The Academy of High Military Studies, The Air Force, Antiaricraft and Maritime Defense Faculty, Bucharest
Principal subjects/occupational skills covered	Military science / Air Force specialty
Title of qualification awarded	Licentiate, graduation diploma
Level in national or international classification	Higher education

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Dates	03.09. – 30.11.1990
Name and type of organisation providing education and training	Air Force Training Center, Bacău
Principal subjects/occupational skills covered	Development of Air Force Staff activity
Title of qualification awarded	Certificate
Level in national or international classification	Professional development
Dates	24.06 – 21.09.1985
Name and type of organisation providing education and training	The General Staff
Principal subjects/occupational skills covered	Development in the field of organization – mobilization, Bucharest
Title of qualification awarded	Certificate
Level in national or international classification	Professional development
Dates	1981 - 1984
Name and type of organisation providing education and training	Air Force Commissioned-Officer School, Boboc
Principal subjects/occupational skills covered	Organization of Air Force Staff activities, flight control and coordination within Air Force units
Title of qualification awarded	Diploma
Level in national or international classification	Military studies / Higher education
Dates	1976 - 1980
Name and type of organisation providing education and training	The Military High School „Mihai Viteazul”, Alba Iulia
Principal subjects/occupational skills covered	Mathematics, physics, general military training
Title of qualification awarded	Baccalaureate, diploma
Level in national or international classification	High school studies

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## PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE	Romanian
OTHER LANGUAGE(S)	English, non-standard
Self-assessment	
Reading	Satisfactory
Writing	Satisfactory
Speaking	Satisfactory

## ARTISTIC SKILLS AND COMPETENCES

Literary

## SOCIAL SKILLS AND COMPETENCES

Altruism, sympathy, patience

## ORGANISATIONAL SKILLS AND COMPETENCES

Team spirit, persuasiveness, devotion, loyalty

## TECHNICAL SKILLS AND COMPETENCES

Basic skills to suit personal needs

## DRIVING LICENCE

B and C categories

## OTHER SKILLS AND COMPETENCES

## ADDITIONAL INFORMATION

References can be obtained from the following contacts:

- Commander Liviu Iungulescu, Ph.D  
0213194000 int 135
- Commander Ion Mălăeala  
0213194000 int. 116
- Commander Florin Gabriel Moiescu, Ph.D  
0268427602 int.121